

PRINTING

Top up print balance

To top-up your print credit visit one of the money loading kiosks located in the Landscape Architecture building and the ground floor of the Library.

Cash top ups available at the “The Linc” (bookshop).

Print Costs per page

BW A4	\$0.05
Col A4	\$0.15

BYOD PERSONAL DEVICES

Bring Your Own Device

You can access the net, learn and print, from your laptop, tablet & phone. Go here

ithelp.lincoln.ac.nz/student-help

or visit the IT Service Desk.

GETTING HELP

If you don't find an answer on the IT Help website, undergraduates should visit the *Service Desk* in the library, postgraduates and staff should email ithelp@lincoln.ac.nz

Urgent IT assistance is available at the IT Service Desk (located on the Ground Floor of the Library) or on extension 30100, 0800 107010.

QUICK LINKS

IT Help

ithelp.lincoln.ac.nz

Library Website

library.lincoln.ac.nz

Student Learning System/Moodle

learn.lincoln.ac.nz

Student Records / Enrolment

lucas.lincoln.ac.nz

Student Association

www.lusa.org.nz

Email / OneDrive

login.microsoftonline.com

Secret Questions

selfservice.lincoln.ac.nz

Help About Office 365

ithelp.lincoln.ac.nz/Office365

Print Charges

ithelp.lincoln.ac.nz/printing

LUHallNet

ithelp.lincoln.ac.nz/LUHallsNet



New Zealand's specialist land-based university

Getting Started Guide

Information Technology



For more information visit
ithelp.lincoln.ac.nz

LOGON

Enter your username and password which is the same as your LUCAS/LEARN login details.

PASSWORD

To change your password, go to selfservice.lincoln.ac.nz

OFFICE 365

These free services are available while you are enrolled.

50GB Emailbox FREE

To check your Lincoln uni email, go to outlook.office.com

Your email address is usually firstname.lastname@lincolnuni.ac.nz

Office365 FREE

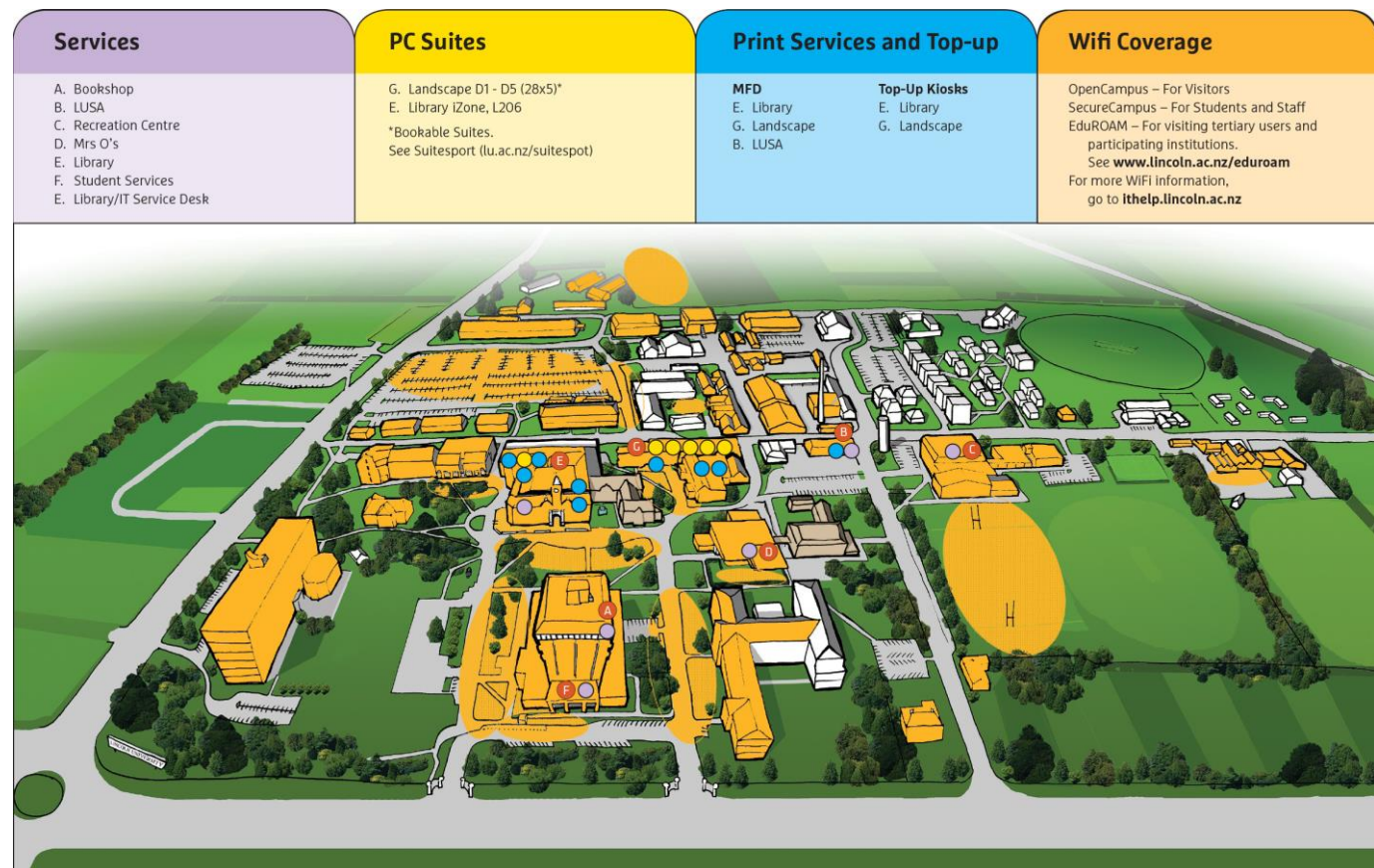
Get your copy of Office here: ithelp.lincoln.ac.nz/Office365

Onedrive - 1 TB Online Storage FREE

Check it out here: ithelp.lincoln.ac.nz/Onedrive

FREE WIRELESS ACCESS

Free Internet access is available via the *SecureCampus* Wireless. You will need to login to this using your Lincoln login details. See ithelp.lincoln.ac.nz/Wifi



ACCESSING THE INTERNET

By accessing the internet from Lincoln University resources you agree to abide by the acceptable use policy, which is available here: ithelp.lincoln.ac.nz

Please note that all internet access is tracked.

COMPUTER SUITES

Library, Landscape Architecture Building (after-hours access to D3-D4 closed 1am - 6am).

To locate a free computer check out *SuiteSpot* ithelp.lincoln.ac.nz/Suitespot