# Windows 11 tips and tricks

## Move the Start button back to the left.

Typically, the taskbar icons and Start menu are centred, but you can also align them to the left side of the taskbar.

- 1. Press and hold (or right-click) any empty space on the taskbar, then select **Taskbar** settings > Taskbar behaviours.
- 2. Scroll to Taskbar alignment and select Left. Open taskbar settings here

For more information see: How to use the taskbar in Windows 11

### Connect to a VPN

#### Connect to a VPN quickly from your taskbar:

- 1. On your taskbar, select the **Network, Volume, Battery**  $\approx \oplus \implies$  icon > **VPN**.
- 2. From the list of VPN connection names, select the one you want, and then select **Connect**.
- 3. If prompted, enter your username and password or other sign in info.

#### You'll know you're connected to a VPN in the following two ways:

- On the VPN settings page, the VPN connection name will display **Connected** underneath it.
- On the taskbar, a blue shield will display when you're connected to a recognized VPN.



For more information see: Windows 11 VPN